

SERVICER LOAN # \_\_\_\_\_

**Minneapolis/Saint Paul Housing Finance Board**  
**Single Family Mortgage Revenue Bond Program - CityLiving Home Program 2004**  
**COMPLIANCE FILE CHECKLIST – Rev. 6-1-04**

<b>MORTGAGOR NAME</b>	
<b>LENDER NAME:</b>	
<b>CONTACT NAME:</b>	<b>Phone: (    )</b>
<b>E-mail Address:</b>	<b>Fax: (    )</b>

PLEASE SUBMIT THE FOLLOWING IN A LEGAL SIZE FILE FOLDER WITH DOCUMENTS ACCO-BOUND TO THE RIGHT SIDE OF THE FILE FOLDER IN THE ORDER BELOW.

- \_\_\_ 1. THIS CHECKLIST
- \_\_\_ 2. COPY of REAL ESTATE PURCHASE CONTRACT
- \_\_\_ 3. COPY of TYPED LOAN APPLICATION - 1003
- \_\_\_ 4. **ORIGINAL** NOTICES TO BUYERS
- \_\_\_ 5. **ORIGINAL** AFFIDAVIT / CERTIFICATIONS
- \_\_\_ 6. COPY of EXECUTED SETTLEMENT STATEMENT - HUD1
- \_\_\_ 7. Seller Survey Form
- \_\_\_ 8. Mortgagor Survey Form
- \_\_\_ 9. COPY OF WARRANTY DEED